

**STAPLETON AND CLEASBY PARISH COUNCIL ORDINARY
MEETING**

Wednesday 11th May 2023

Cleasby Village Hall

At 7.30pm

AGENDA

1. Apologies

To receive and approve apologies for absence.

2. Declarations of interests by members.

3. Minutes of meeting held on Wednesday 9th March 2022

To agree minutes of the ordinary meeting held on Wednesday 9th March 2022 as a true and accurate record.

4. Open Public Speaking- 10 mins

5. To discuss any matters arising from those minutes:

- i. Wayside- To agree a response to request to carry out works to driveway.
- ii. Defibrillator- To appoint a councillor to this project
- iii. To review Speed Survey results- Cleasby
- iv. To note works to the village notice boards has been carried out.

6. Police Bulletin

To receive the latest Police Bulletin.

7. Complaints procedure

To resolve to accept and adopt the model Complaints Procedure from NALC.

8. Tree audit

To agree that an annual inspection of the trees owned by the parish council is conducted.

*Name of Clerk: Samantha Perks
Telephone number: 07969454590
e: clerk@stapletoncleasbypc.org
6th May 2022*

9. Mobile shop request

To discuss a request from a local trader for a mobile shop to visit the villages biweekly.

10. Financial matters:

- i. Bank reconciliation

Income and Expenses

To approve the following payments:

ii. Clerks salary Jan- March	£416.00
iii. HMRC	£104.00
iv. Clerks expenses including google, March, April	£8.28
v. Classic signs- notice board replacement	£TBC
vi. CE & CM Walker- Grass Cutting	£283.20
vii. Robinsons Bookkeeping & Payroll Q3 &Q4	£50.00
viii. NYCC Speed survey -Cleasby	£132.00

To accept the following receipts.

ix. RDC- Precept	£5000.00
x. NYCC Locality Budget - Defibrillator	£1610.00
xi. HMRC VAT reclaim	£350.00

xii. To agree to update Barclays Bank Mandate to remove non-members of the council and add the new chairman.

11. Planning

12. To consider any correspondence.

13. Items for discussion at the next meeting.

14. Date and time of the next meeting.

The next meeting of the Parish Council will be Wednesday 13th July 2022,
7.30pm, Cleasby Village Hall.